

How to create a Facebook Group for your Branch!

1. Go to www.facebook.com/groups
2. Click on "Create Group"
3. Name the group after your Branch, as it's listed on the CMTA website. For example, "Atlanta, GA CMTA Branch"
4. Choose between making your group Open or Closed (don't select "Secret!"). The benefit of Closed is that conversations in the group are private and can't be seen by people not in the group. The downside of Closed groups is that members won't be able to Share posts from the group with their Facebook friends (like your meeting announcements!). I suggest starting with an Open group, and as your group grows, if you and your members want to make it Closed you can.
5. Click Create and you're ready to go! Send the URL of your new group to Jeana.

And don't forget to "Like" the CMTA at our Page! Here's the link:

www.facebook.com/CMTAssociation

Please ask your members, friends, family to Like it too! It helps us advertise local events!

Have questions about Groups or Facebook? Email Bethany at bethany@cmtausa.org